



**MINUTES FOR ANNUAL GENERAL MEETING
HELD IN LOUNGE BAR ROOM ON 27 JUNE 2021
at 2.00pm**

Present: Six committee members and 77 club members

Lloyd Fitness, Chairman, opened the meeting and welcomed everyone to the 50th Annual General Meeting.

Lloyd told everyone present that it has been an uncertain year and there has been difficulty getting annual accounts prepared and explained why they were late. An in-house accountant had been employed during the year but this was not successful and he thanked Gerald McCarthy for stepping in, once again, to help out with the final processing. Lloyd also acknowledged Dave Nichol (Member No. 1) for his appearance at the meeting.

Because the annual accounts have not yet been audited, it is necessary to approve the following motion.

Notice of Motion (1)

“This meeting approves the submission of unaudited financial statements, that were made available prior to the meeting, but less than Fourteen (14) days prior as required by Clause 18.2 of our Constitution, provided that audited financial statements are subsequently circulated and made available to members within Two (2) working days of being received from our Auditors.”

Moved: Richard Cross **Seconded:** Ken Gilligan **Carried**

Minute Silence: The Chairman requested those present to please stand and observe a minute silence to acknowledge those who are no longer with us.

Confirmation of 2020 AGM Minutes:

Recommendation: “**THAT** the minutes of the 2020 Annual General Meeting be confirmed.”

Moved: Colleen McNeill **Seconded:** Tony Wall **Carried**

Matters Arising:

- All this year's relevant papers had been loaded onto the club website and Lloyd Fitness thanked Ken Gilligan again for this excellent suggestion he raised at last year's meeting.
- Last year Andre mentioned that brewery and excise duties were not being passed on and these were initially absorbed for some time. This decision did impact adversely on our gross profit margins and in recent months we have had to move our beverage prices up to counter the increases.

Receipt and Adoption of Committee Report

Lloyd Fitness spoke to his report which was written on behalf of the committee. He again mentioned that it had been a testing year due to covid restrictions. He complimented Andre Beneke and his management team on their innovative ideas to keep the club operating eg delivering of takeaway meals. It had been a very successful financial result given the circumstances. Lloyd also acknowledged all the staff and appreciated their hard work during a difficult year and asked those present to stand and also show their appreciation. Thanks were also expressed to Gerald McCarthy who had done a tremendous job as Director of Finance, Keith Orange for stepping into the vacancy created when Gerald resigned from the committee, Paul Coe who is standing down from the committee and Val McBride for the great job she does as our Secretary.

Recommendation: “**THAT** the committee report be received and adopted, as written.”

Moved: Lloyd Fitness

Seconded: Keith Orange
2.

Carried

Receiving and Adopting of Annual Accounts:

Audited accounts will be available two days after receiving the audit report.

A power point presentation followed, with Lloyd speaking first on 'The Ongoing Strategy'. This year (2022) is the year of growth – keen to build on success and focus on strengths. The 'full service' restaurant has been a real success, club website and Facebook are working for us. One weakness is the shortage of skilled staff.

Andre Beneke then spoke on 'Recapping on 2020/21'.

Keith Orange spoke on the figures given in the presentation. Turnover for bar and gaming were light however, the restaurant turnover reflects its success. The covid subsidy was fully utilised and kept the club going. The reported surplus of \$75,000 is an outstanding result in a very difficult year. For this coming financial year it is forecast there will be a surplus of \$187,000 and early figures for April and May support this.

Bette Nugent (No.220) asked whether the projected figures include the funds from the covid room to which Keith Orange replied that the projection was done prior to the deal with the Health Board.

Lloyd Fitness then spoke to the remaining categories in the power point presentation. It was pointed out that we own 79% of the club's total assets, we have a greater membership now than we used to and have strong growth in the restaurant. It is hoped to have an uninterrupted year and celebrate 50 years in style. Going forward it is hoped to work better with everyone, continue to deal with issues as they arise and building opportunities around the club.

Recommendation: “**THAT** the financial report in unaudited form be received and adopted.”

Moved: Lloyd Fitness

Seconded: Keith Orange

Carried

Notices of Motion:

Motion No. 2 - Rule 2.2

“Year“currently reads “ Year “ means the Club’s financial year of twelve (12) months, commencing the day immediately after the last day of the previous financial year and ending on the Sunday closest to 31st March the next year.

Recommend this be amended to:

“ Year means the Club’s financial year of twelve (12) months, commencing on the 1st April each year and ending on the 31st March the immediate following year”

Recommendation: “**THAT** Motion No. 2 as read and explained be approved.”

Moved: Lloyd Fitness

Seconded: Darryl Le Claire

Carried

Motion No. 3 - Rule 25.4

Currently reads “ Adjuncts shall use the Club’s accounting services (unless deviation has been approved by the Committee) in the following manner”

(a) Adjuncts must have a separate bank account to the Club, which shall be on the Club’s base bank account number.

(b) Any two of the Club’s Chairperson, or the President/Chairperson, Secretary or Treasurer of the Adjunct shall be joint signatories of the Adjunct’s accounts.

(c) All payments on behalf of an Adjunct shall be made by cheque or electronic transaction, on the Adjunct’s account.

Recommend this be amended to:

“ Adjuncts shall use the Club’s accounting services or alternative accounting services where specifically approved by the Club’s Committee, in the following manner:

(a) Adjuncts must use the same Trading Bank as the Club, on the Club’s base bank account number but with a separate suffix number or numbers, to that of the Club.

(b) Adjuncts may invest monies with the Club, or other investment accounts where specifically approved by the Club's Committee. If invested outside the Club, the Adjunct acknowledges that any such funds remain an asset of the Club.

(c) Any Two (2) of the respective Adjunct's President/Chairperson, Secretary, Treasurer or Committee Member, shall be joint signatories of the Adjunct's account. The Club Committee has the power to set a limit for all individual payments or transactions under this Clause whereby the payment or transaction cannot be made without being countersigned by the Club's Operations Manager or Chairperson. Adjuncts will be advised in writing of the limit in this respect.

(d) All payments on behalf of an Adjunct, shall be made by electronic bank transaction, on the respective Adjunct's account, signed by signatories as per Clause (c) above.

Bette Nugent (No. 220) mentioned that the pool adjunct have cash prizes for their competitions and if they went to ANZ they had no way they could pay out in cash as prize money. Andre replied that when an adjunct needs cash the adjunct can transfer the money to the club account and the club will give the adjunct the cash in whatever denominations they require. The only request is that the club be given a minimum of 24 hours notice before the money is required, so as to make sure the money is there for the adjunct.

Recommendation: 'THAT Motion No. 3 as read and explained be approved.

Moved: Lloyd Fitness

Seconded: Darryl Le Claire

Carried

Motion No. 4 - Rule 25.7

Currently reads " Adjuncts are required to submit annual accounts and a balance sheet each year for inclusion and forming part of the Club's Annual Financial Statements and Report"

Recommend this be amended to:

" Adjuncts are required to maintain annual accounts, based on the Adjunct's respective financial year and submit a copy of each year's accounts to the Club. All Adjuncts bank balances as at 31 March each year, will be noted in the Club's Annual Accounts.

Recommendation: "THAT Motion No. 4 as read and explained be approved."

Moved: Lloyd Fitness

Seconded: Darryl Le Claire

Carried

Motion No. 5 - Rule 24.

The Club seeks approval of the Members, to borrow from the Club's Bank or other suitable financial institution, up to \$125,000.00 to cover the cost of major repairs to our roof.

Discussion took place on this matter with Jack Wylie (No. 137) suggesting that the revolving credit account could be used, Maria Terezaki (No. 516) asking if the rent from the back room would not cover the cost. Richard Cross (No. 363) explained that the point of this motion is that the club cannot borrow without the authority of this meeting so give the authority to the committee so they can borrow if necessary. Lloyd Fitness also explained that the Government loan has to be paid back in May 2022 and that we are protecting ourselves on all fronts. David Nichol (No. 1) thought it was important the club can borrow that money.

Recommendation: "THAT Motion No. 5 as read, explained and discussed, be approved.

Moved: Lloyd Fitness

Seconded: Darryl Le Claire

Carried

Motion No. 6 - Rule 18.1

Currently reads " The Annual General Meeting of the Club shall be held not later than 30 June each year at such time and place as shall be fixed by the Committee, for the purpose"

Recommend a further Clause 18.3 be added:

(a) Where possible, the financial statement presented, should be one that has been audited by the Club's Auditors.

(b) Where any event beyond the control or foreseeability of the Committee occurs which, in the opinion of the Committee, prevents the Club from holding its AGM by 30 June, the AGM must be held within four (4) weeks on which the intervening event ceases to prevent such a meeting.

(c) Any decisions made at the later AGM referred to in subclause (b) above, will have the same force and effect as if they had been made at an AGM held on or before 30 June.

Lloyd Fitness thanked Richard Cross for his help with the wording of this clause and said it is always the committee's intention to hold the meeting before the end of June.

Recommendation: "THAT Motion No. 6 as read and explained be approved."
Moved: Lloyd Fitness **Seconded:** Richard Cross **Carried**

Life Membership Nominations

It is proposed that Gerald McCarthy (No. 1406), Neville Rowe (No. 807) and Tony Wall (No. 68) be elected to life membership. Lloyd Fitness gave background and reasons for these nominations.

Recommendation: "THAT Gerald McCarthy, Neville Rowe and Tony Wall be elected life members in recognition of their service to the Taradale Club."
Moved: Lloyd Fitness **Seconded:** Craig Macmillan **Carried**

Election of Management Committee

Five of the current committee are re-standing this year, and Lloyd welcomed two new candidates, Jason Collins and Jean Donnelly. These two candidates were then invited to speak to the meeting giving their background and experience. Postal voting commences on 27 June and closes 5pm on 7 July.

Recommendation: 'THAT Tony Wall and Val McBride be appointed as Returning Officers for this committee election.'
Moved: Lloyd Fitness **Seconded:** Craig Macmillan **Carried**

Recommendation: "THAT all voting papers be destroyed following the counting of votes."
Moved: Bette Nugent **Seconded:** Richard Cross **Carried**

Election of Board of Appeal

Tony Wall, Barry McBride and Johanna Schinkel have all indicated they are happy to continue as members of the appeal board.

Recommendation: 'THAT Tony Wall, Barry McBride and Johanna Schinkel be appointed to the Board of Appeal.'
Moved: Lloyd Fitness **Seconded:** Jean Donnelly **Carried**

Election of Auditor

Recommendation: "THAT Bay Audit and Accounting be appointed as the club auditor for the next year."
Moved: Lloyd Fitness **Seconded:** Craig Macmillan **Carried**

General Business

Maria Terezaki (No. 516) questioned Andre about where does he see places for adjuncts in his remaining time as manager of the club. Lloyd Fitness replied saying any decisions regarding adjuncts is a committee matter, not operational. There are no plans to disband any adjuncts, in fact the committee want to encourage them.

In closing Andre Beneke then expressed his thanks to everyone for attending the meeting today. He again mentioned the difficult year with many ups and downs and said his team have done an exceptional job and thanked them for the work they have done over the past year.

Meeting closed at 3.10pm.

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